



# Contract for Child Care Services Agreement

9/1/17 m

Uncle Sam's Academy agrees to provide child care services to your family from \_\_\_\_\_ to \_\_\_\_\_ M T W R F at the rate of \_\_\_\_\_ per \_\_\_\_\_. Tuition is due by MONDAY if paying weekly or by the first Thursday of the month if paying monthly. If tuition is not paid in a timely manner, there will be a \$35.00 late fee added to your account. Accounts in arrears each week will be subject to discontinuation of services immediately. Families are also liable for all legal and collection fees. .

Payment may be made by check, cash or debit/credit card. If, for **any reason**, a check is returned by the bank, the parent will be charged a **\$35.00** fee and expected to make good on the check with cash immediately. If two checks are returned from the same family, that family will be put on a "cash only" basis.

There is a one time **enrollment fee of \$25 per child or \$35 per family** due at enrollment. An **annual materials/activity fee of \$20** for children under 2 and **\$45** for children over 2 will be applied to your account in September of each year. We offer a 2% discount if paying monthly by cash, MO or check. We also require **one week's tuition to be held in escrow. We close at 5:50 pm. We change \$5 per minute for care past 5:50 pm.**

Your monthly tuition is as follows:

### Infant Education Program

### Toddler Education Program\*

### Preschool Program\*

\* 16 months and older

\*child must be toilet trained to receive this rate

cash, MO, check/credit card

cash, MO, check/credit card

cash, MO, check/credit card

Govmt \$901.34

Govmt \$858

Govmt \$650.00

Non Govmt \$931.67

Non Govmt \$888.34

Non Govmt \$671.75

For **Missouri DFS** families, you are responsible for any absences over the allowed 5 per month. This includes Federal Holidays, Sick and Vacation days. Your monthly rate will be noted on the bottom of this agreement. For families on **CCoA/DCF/DFS** assistance you are responsible for any tuition not covered by CCoA/DCF/DFS. For families on **DCF** assistance payment must be made the **first day** of the month

Tuition for your child is based on a yearly operating budget and you are required to pay for all 52 weeks. A **two week written notice** must be given prior to your child leaving our center. We ask that you notify us when your child will be absent. Our center will be closed on all Federal holidays or when the Federal building is closed. We also close 2 additional days yearly for inservice training and 2 half days for parent/teacher conferences.

At this time all infant/toddler parents must furnish disposable diapers, wipes, infant formula and baby food (if you decline ours) that your child needs. Additionally, the Child and Adult Care Food Program requires that all children under one remain on formula or breast milk until his/her first birthday.

If your child is not completely potty trained you must provide wipes and you will be charged the toddler rate.

### **Tuition Agreement:**

**Child's Name** \_\_\_\_\_ **Age** \_\_\_\_\_ **Monthly Rate** \_\_\_\_\_

\_\_\_\_\_ I understand that I receive tuition subsidy from FEEA/DFS/DCF.

**CCoA pays \$** \_\_\_\_\_ **DFS pays \$** \_\_\_\_\_ **DCF pays \$** \_\_\_\_\_ **I am responsible for \$** \_\_\_\_\_ **each month**

I have read this agreement and agree to abide by the regulations of Uncle Sam's Academy.

\_\_\_\_\_  
Parent or Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Director verified **F G NG**